



SPRINGVILLE APPLE FESTIVAL FOOD VENDORS

The following items **MUST** be included with your application to be considered as a vendor for the 2016 Springville Apple Festival.

ANY items not included will delay or cause your application to be refused.

- € **Completed application - SIGNED and DATED** - *form included in this package*
- € **Tulare County Food Vendor Application Form** - *form included in this package*
- € **State of CA Community Event Temporary Food Facility Application (6 pages)**
- € **Signed Board of Equalization Form** - *form included in this package*
- € **Copy of Sellers Permit**
- € **Veterans Fee Exemption Form & copy of DD214** - *if applicable*
- € **Check to "SPRINGVILLE APPLE FESTIVAL" for:**
 - \$310.00, which includes fee for temporary Tulare County Health Permit; or
 - \$200.00, if selling all pre-packaged food items (no open samples allowed); or
 - \$250.00, if accompanied by copy of current Tulare County Health Permit, or submitting application for a Veteran's Fee Exemption (Form DD214 required)

The following items are required **ONLY** for vendors with an RV:

- € **RV reservation Form** - *form included in this package*
- € **Check in the amount of \$25.00 for RV space.**

Incomplete applications will be returned.

Please feel free to e-mail us if you have any questions at:
Springvilleapplefestival@gmail.com

Springville Apple Festival

Vendor Information

The Springville Apple Festival offers an opportunity for artisans and craftsmen to display and sell craft* items. Anyone who makes crafts* is welcome to submit an application! To maintain the integrity of the Festival, the Committee retains the right to refuse space to anyone who does not meet the criteria established by the Committee, and to limit like items.

The Committee also welcomes a limited number of food vendors. The goal is to have a wide variety of foods available with an emphasis on apple entries and desserts. Food court areas have been assigned to three areas, *Sequoia Dawn*, *The Patton House* and *Springville Park*.

* Item(s) created, altered, embellished or changed from its original state to a newer use or purpose.

Please note the following advisories:

- No products or awnings (poles included) will be allowed on the street. If you are in violation of any objects being on the street, you will be asked to leave with no refund.
- No vendor may move to another booth – Please don't ask.
- No commercial items allowed.
- No electrical hookups available.
- Booths must conform to size and restrictions of the event and not infringe on walkways, streets, fire lanes or neighboring booths.
- All vendors must be set up by 8:00 a.m. and remain open until 5:00 p.m. Saturday and 4:00 p.m. Sunday. **Booths may be initially set up after 3:00 p.m. on Friday.**
- All vehicles must be off the street by 8:00 a.m. and are not allowed back before 5:00 p.m. Saturday and 4:00 p.m. Sunday.
- Remember you are a guest of Springville and merchants have granted permission to use the space in front of their businesses. Please respect their property.

The Festival Committee reserves the right to refuse space to those who do not comply.

Please make sure when submitting your application, that it is complete. All incomplete applications will be returned and no reservations for space will be made until a complete application is received. This includes pictures, California Seller's Permit #, signed BOE, all appropriate money, and signatures, etc.

If you are requesting a RV parking space, please let us know the size of your vehicle(s).

We encourage everyone to submit your application early!



Springville Apple Festival
P.O. Box 414
Springville, CA 93265
(559) 202-6904

Dear Apple Festival Participant,

Please be advised that under state law, effective January 1, 2000, community event organizers will be responsible to ensure compliance with health standards and securing the required permit to include all participating temporary food facilities.

Participating Food Vendors are required to comply with the information provided that lists several important issues concerning organizations wishing to prepare and sell food at the event.

- 1.** All foods must be prepared at a Health Department "approved" kitchen such as a church, school, Memorial Building, other commercial food facility or on-site at the temporary food stand. **NO HOME PREPARED FOODS WILL BE ALLOWED TO BE SERVED TO THE PUBLIC.**
- 2.** The enclosed **Food Vendor Application Form** must indicate the type of food to be served and the location of the approved food facility where any or all food preparation will occur, such as baking, seasoning, cooking, etc.
- 3.** Follow the guidelines for Food Safety at Temporary Events and/or Stationary Mobile Food Preparation Unit/Statewide Structural Inspection Report Criteria (3-page form).
- 4.** The Food Vendor Application Form must be completed and returned to the Event Organizer as soon as possible.

As of May 1, 2015, all temporary food facilities operating in conjunction with community events will be required to pay a \$60.00 (subject to change) fee (one or two day events and all non-profit groups) per temporary food facility to the event organizer as part of the event permitting process. Mobile Food Facilities that have a current permit issued by Tulare County Environmental Health will not be required to pay this fee. Pre-packaged food vendors not giving samples must pay a fee of \$25.00.

As of January 1, 2000, if you have not returned your completed form to the event organizer and you are not on the list of participating food vendors, you will be asked to leave (per Health Department requirements).

If you have any questions regarding the application or guidelines, please do not hesitate to contact the Apple Festival Committee.

Please return the Food Vendor Application with your \$60.00 (subject to change) permit fee as soon as possible.

Very truly yours,

Apple Festival Committee

(Revised: January 24, 2016)



Springville Apple Festival 2017

Food Booth Pre-Application

October 21 & 22, 2017

P.O. Box 414, Springville, CA 93265 (559) 202-6904

E-mail: Springvilleapplefestival@gmail.com

Contact Person _____ Phone: (____) _____

E-mail Address _____ Evening Phone: (____) _____

Address _____

City _____ State _____ Zip _____

Club/Organization _____

**** If returning vendor, your 2016 Apple Festival Booth # _____.** If you would like the same space as last year, your COMPLETE application **MUST** be received by May 1, 2017.

YES NO

Pre-packaged only

Pre-Packaged with Samples

Food prepared onsite

Food prepared off-site at an approved facility

Have a current Tulare County Health Permit

Need the Apple Festival to obtain a temporary health permit for me

Will provide my own three compartment ware-wash sink

DD214 Veteran Exempt

List each type of food and/or beverage. Do not add to your list without approval of committee. All food booths must comply with all Tulare County Health Department regulations. At the time of your official application, a completed "Tulare County Environmental Health Services Food Vendor Application" must be submitted along with other required forms.

Using a tent, awning, or trailer? Size _____

Want RV Reserved Space, \$25. Length of RV: _____

2017 Apple Festival Cost Guide

12 X 12 Food Booth \$250

Temporary Health Permit Pre-packaged \$25

10 X 10 Food Booth Pre-packaged sales \$175

Temporary Health Permit \$60

DEADLINE FOR APPLICATIONS - SEPTEMBER 15, 2017 - NO EXCEPTIONS

If you wish to pre-pay, make Check or Money Order payable to: Springville Apple Festival

Deadline for Refund is September 15, 2017. The Springville Community Club/Apple Festival Committee and its officers, agents, representatives, employees and volunteers are held free from any and all liability from accidents, damage, loss, sales or use of products provided by the undersigned, relating to the 37th Annual Springville Apple Festival, October 21 & 22, 2017.

Signature _____ Date _____

Space assignment will be sent by email prior to September 20, 2017.

Revised: October 6, 2016

**SWAP MEETS, FLEA MARKETS, OR
SPECIAL EVENTS CERTIFICATION**

People who sell merchandise in California are generally required to hold a seller's permit.

You **may not** sell at this event unless you have a seller's permit or are not required to hold a permit. You are required to have a permit if you are selling, even temporarily, new or handcrafted items or used items you purchased for the purpose of reselling to others. You are not required to hold a permit if you are only making "occasional" sales, selling products that are not taxable when sold at retail, or selling on behalf of a section 6015 retailer.

You may electronically register for seller's permit at no cost to you by visiting our website at www.boe.ca.gov. To find a Board of Equalization (BOE) office near you, call our Taxpayer Information Section at 800-400-7115 (TTY:711) or visit our website. If you obtain a temporary seller's permit, the business address on your temporary permit should be the address of the temporary selling location and the mailing address should be your permanent place of business or residence.

Occasional and Nontaxable Sales - Occasional sellers are usually people who are not required to hold a seller's permit because they will not be making a series of qualifying sales. A person who has cleared their garage of used items *accumulated for their own use* and who sells *only* those items would usually qualify as an occasional seller, provided they make sales no more than twice in a 12-month period. Some sellers who make only nontaxable sales are also not required to hold seller's permits. Examples include sellers of fresh produce or other cold food products sold "to go." Please note, however, some food sales are taxable, including sales of food for consumption in places where admission is charged.

Section 6015 Retailers - Revenue and Taxation Code section 6015 relieves certain individuals of the requirement to obtain a seller's permit when: (1) the product supplier is a BOE approved section 6015 retailer, (2) the product supplier reports and pays tax on the actual "retail selling price," (3) the individual is selling only those items purchased from the section 6015 retailer, and (4) the individual provides the name of the product supplier. Typical section 6015 retailers include multi-level marketing retailers that solicit sales through a network of individual salespeople/representatives (for example, Avon, Tupperware).

Verification of a seller's status is required by law. Please complete all four sections of this form. Please print.

1. EVENT INFORMATION

EVENT NAME AND PLACE

EVENT DATE(S)

TABLE/BOOTH/LOCATION ID#

2. VENDOR/EXHIBITOR INFORMATION

OWNER'S NAME

MAILING ADDRESS (street number or P.O. box)

(city, state and zip code)

TELEPHONE NUMBER

()

DRIVER LICENSE NUMBER OR STATE ID NUMBER AND STATE

TYPE OF BUSINESS, DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED

3. STATUS—Check appropriate boxes, and provide requested information

- I hold a valid seller's permit. My number is: **S** _____
- No sales of tangible personal property are being made or solicited at this event.
- I am not required to hold a seller's permit because:
- My retail product sales are not subject to tax My sales are exempt occasional sales
- I sell on behalf of a section 6015 retailer _____

4. CERTIFICATION—Partners/additional sellers, complete a separate copy of this form

The above statements are certified to be correct to the best knowledge and belief of the undersigned.

NAME (typed or printed)

TITLE

SIGNATURE

DATE

See reverse for disclosure information.

Sales and Use Tax Privacy Notice Information Provided to the Board of Equalization

We ask you for information so that we can administer the state's sales and use tax laws (Revenue and Taxation Code sections 6001-7176, 7200-7226, 7251-7279.6, 7285-7288.6). We will use the information to determine whether you are paying the correct amount of tax and to collect any amounts you owe. You must provide all of the information we request, including your social security number (used for identification purposes [see Title 42 U.S. Code sec.405(c)(2)(C)(i)]).

What happens if I don't provide the information?

If your application is incomplete, we may not issue your seller's permit or use tax certificate. If you do not file complete returns, you may have to pay penalties and interest. Penalties may also apply if you don't provide other information we request or that is required by law, or if you give us fraudulent information. In some cases, you may be subject to criminal prosecution.

In addition, if you don't provide information we request to support your exemptions, credits, exclusions, or adjustments, we may not allow them. You may end up owing more tax or receiving a smaller refund.

Can anyone else see my information?

Your records are covered by state laws that protect your privacy. However, we may share information regarding your account with certain government agencies. We may also share certain information with companies authorized to represent local governments.

Under some circumstances we may release to the public the information printed on your permit, account start and closeout dates, and names of business owners or partners. When you sell a business, we can give the buyer or other involved parties information regarding your outstanding tax liability.

With your written permission, we can release information regarding your account to anyone you designate.

We may disclose information to the proper officials of the following agencies, among others:

- United States government agencies: U.S. Attorney's Office; Bureau of Alcohol, Tobacco and Firearms; Depts. Of Agriculture, Defense, and Justice; Federal Bureau of Investigation; General Accounting Office; Internal Revenue Service; Interstate Commerce Commission
- State of California government agencies and officials: Air Resources Board; Dept. of Alcoholic Beverage Control; Auctioneer Commission; Dept. of Motor Vehicles, Employment Development Department; Energy Commission; Exposition and Fairs; Dept. of Food and Agriculture; Board of Forestry; Forest Products Commission; Franchise Tax Board; Dept. of Health Services; Highway Patrol; Dept. of Housing and Community Development; California Parent Locator Service
- State agencies outside of California for tax enforcement purposes
- City attorneys and city prosecutors; county district attorneys, police and sheriff departments.

Can I review my records?

Yes. Please contact your closest Board office (see the white pages of your phone book). If you need more information, you may contact our Disclosure Officer in Sacramento by calling 916- 445-2918. You may also want to obtain publication 58-A, Inspecting and Correcting Your Records. You may order a copy from our Information Center: 800-400-7115 or download it from the Internet: www.boe.ca.gov (look under "Forms and Publications").

Who is responsible for maintaining my records?

The deputy director of the Sales and Use Tax Department, whom you may contact by calling 916-445-6464 or writing at the address shown.

Deputy Director, Sales and Use Tax Department MIC:43
450 N Street
Sacramento, CA 95814

Springville Apple Festival RV Application

P.O. Box 414, Springville, CA 93265 (559) 202-6904
E-mail: Springvilleapplefestival@gmail.com

Contact Person: _____ Phone: (____) _____

E-Mail Address: _____ Alternate/Cell Phone: (____) _____

Address: _____

City: _____ State: _____ Zip: _____

Club/Organization (if applicable): _____

RV spaces are either at the Sequoia Dawn or Springville Building Lot.

Reserved RV / Vendor Parking \$25.00.

Check Type:

Length and make of vehicle:

Length: _____

Make: _____

If other than type depicted, describe:

<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

Signature: _____ **Date:** _____

Please attach this form to your Apple Festival Application